

KINGFISHER HOUSE

Business Centre



| Office Space | Virtual Offices | Meeting Room | Car Parking |





KINGFISHER HOUSE

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About Us

We're very pleased to introduce the newly refurbished Kingfisher House Business Centre! Situated on Elmfield Road, less than 5 minutes away from Bromley South Station, we have everything you could possibly need for your business.

With excellent facilities, transport links to and from London, and The Glades shopping centre amongst other great local amenities, Kingfisher House is the perfect place to base your business.

We've got a lot of new and exciting developments happening within the centre, and currently have offices available! To arrange a viewing of some of our vacant offices and take a look at the facilities at Kingfisher House please give us a call and a member of the team will be more than happy to help.

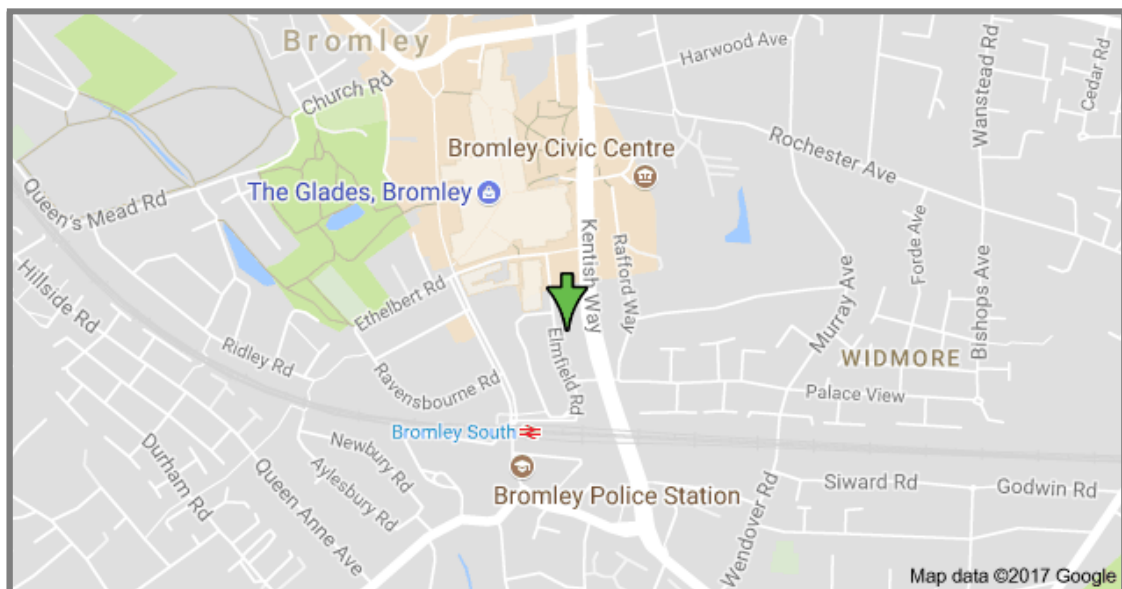
If your business is looking for new office space equipped with onsite parking, virtual services or meeting room facilities you need to look no further...

For up to date information please contact us on:

Phone- 0208 315 6666

Email- reception@kingfisherhousebc.co.uk

Website- kingfisherhousebc.co.uk





Virtual Price List

Mail Handling – Use of our address for your correspondence as a professional alternative to a home address, or a cost-effective method of opening your “branch office”.

£35.00 + VAT pcm £30.00 + VAT one off setup fee £100.00 deposit

Registered Address – License to register your company through Companies House with us of our address.

£200.00 + VAT pa £20.00+VAT pcm £200.00 deposit (if paid monthly)

Mail Handling & Call Diversion – Add a telephone diversion service to the mail handling service for a completed professional image for your company. Your dedicated local telephone number can be diverted to the number of your choice or a personalised voicemail service accessible 24 hour’s a day.

£50.00 + VAT pcm £30.00 + VAT one off setup fee £200.00 deposit

Call Answering – We will issue you your own dedicated 0208 telephone number. Your phone calls will be answered in your company name and transferred accordingly to any mobile or landline number, alternatively messages can be taken by the reception team and forwarded by email or phone.

£65.00 + VAT pcm £30.00 + VAT one off setup fee £200.00 deposit

Kingfisher Remote – A virtual office package, providing you with the ability to maintain a dependable, professional business presence- regardless of where you are. Your phone calls will be answered in your company name and transferred accordingly to any mobile or landline number, alternatively messages can be taken by the reception team and forwarded by email or phone. Mail can either be held at our premises for collection or forwarded on to a preferred address.

£100.00 + VAT pcm £30.00 + VAT one off setup fee £200.00 deposit





KINGFISHER HOUSE

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Boardroom

Kingfisher House Business Centre provides a professional environment for your meetings, interviews, presentations and training events. Our Business Centre offers high quality facilities at reasonable cost, in a business focussed environment to both our resident and non-resident clients.

We also offer a variety of services for your meeting;

- **Available from 9-5pm, Monday-Friday**
- **An availability email is sent twice a week to inform of current bookings**
- **Free Wi-Fi (contact reception at booking time)**
- **Projector hire available, please let reception know in advance**
- **Catering – Breakfast or Lunch, Tea & Coffee**

Prices

1 day - £75.00 + VAT

Half day - £45.00 + VAT

Hourly rate - £15.00 + VAT

Projector Hire

1 day - £45.00 + VAT

Hourly rate - £20.00 + VAT

Car Park Space

1 day - £7.00 + VAT





Price List for Services

Boardroom Prices

Resident Rates

Non-Resident Rates

£15.00 + VAT per hour
£45.00 + VAT half day
£75.00 + VAT full day

£20.00 + VAT per hour
£60.00 + VAT half day
£110.00 + VAT full day

Projector Hire

£20.00 per hour
£45.00 full day

Minimum Hire- 30 minutes

Car Parking Space

£7.00 + VAT per day
£140.00 + VAT PCM

Refreshments/Catering

Pot of tea/coffee	£9.50
Jug of apple/orange juice	£2.50
Plate of biscuits	£2.50
Breakfast Package	£5.50 + VAT per person
Lunch	£7.00 + VAT per person (Silver Package) £9.50 + VAT per person (Gold Package)

Administration

Photocopying	£0.10 per page (black and white) £0.20 per page (colour)
Printing	£0.15 per page (black and white) £0.25 per page (colour)
Binding	£2.00 (less than 30 pages) £3.50 (31+ pages)
Scanning	£1.00 per document/letter
Laminating	£1.00 per document/letter
Administrative Support	£15.00 per hour

